Title: Community Engagement Coordinator  
Location: Bethesda, MD  
Reports to: Community Engagement Manager  
Type: Full-time  

Our Mission: Rock Creek Conservancy exists to restore Rock Creek and its parklands as a natural oasis for all people to appreciate and protect.

Position Overview: The Community Engagement Coordinator will advance the Conservancy’s mission and strategic goals, with an emphasis on forest restoration and through implementation of people-powered restoration programs.

Oasis Restoration Program  
- Conduct field visits and coordinate ongoing oasis restoration projects  
- Maintain knowledge of project permitting requirements  
- Manage inventory and order supplies including plant material, soil and mulch, tools, and additional materials as needed  
- Engage community members in people-powered restoration to advance site needs and goals through Weed Warriors, volunteer events,

Recreate Responsibly Program  
- Coordinate communication efforts to promote healthy park visitor behaviors, including design and implementation of signs, volunteer training, informational materials, web content, blog posts, and social media  
- Support program implementation including partner engagement and evaluation efforts

Stewardship Program  
- Support all people-powered restoration programs, including Rock Creek Conservation Corps  
- Manage Volunteer & Stewardship VISTA  
- Other administrative, fundraising, and organizational support as needed  
- Other duties as assigned

Skills and Expertise:  
- Bachelor’s degree in relevant field  
- Knowledge of invasive plant identification and management, Weed Warrior Certification preferred, willing to train for certification within first month of employment  
- Excellent written and oral communication skills (social media, InDesign preferred, GIS or mapping and video editing skills a plus)  
- Ability to work out of doors in challenging weather conditions  
- Ability to get to work in the field with equipment in many places throughout Rock Creek Park  
- Willingness to support frequent weekend work; must be flexible to work evenings and extended hours when needed

To apply, send a resume and cover letter to info@rockcreekconservancy.org. Applications will be reviewed on a rolling basis after March 12. Rock Creek Conservancy offers a competitive benefits package; salary range is $38,000 – $44,000. Rock Creek Conservancy is an equal opportunity employer.